

SBRSA Development Committee Charter

The Summit Bechtel Reserve Staff Association Development Committee is a part of the Summit Bechtel Reserve Staff Association and the Boy Scouts of America.

I. Statement of Purpose

The Development Committee of the Summit Bechtel Reserve Staff Association strives to assure that fund raising activities and initiatives: (1) efficiently and effectively meet the needs of the Summit Bechtel Reserve Staff Association (SBRSA); (2) are carried out in a manner consistent with the organization's mission, vision and values; and (3) are efficiently and effectively coordinated with marketing and communications activities and initiatives.

II. Objectives, Roles and General Responsibilities

1. To establish a proposed annual calendar to accomplish its purposes.
2. Lead the SBRSA board's participation in resource development and fundraising.
3. Prepare draft for board discussion of any proposed goals and policies for development of financial resources, including fundraising campaigns, gift acceptance and disposition, non-profit or profit making earned income subsidiaries, planned giving, or special events.
4. Ensure that the SBRSA has appropriate policies and guidelines for accepting gifts and donor solicitation and periodically reviews SBRSA giving guidelines to ensure that they remain current and adhere to BSA standards.
5. To work with the Finance Committee to review and recommend annual and long-term budgets and goals for fundraising; monitor and oversee reporting of progress in the achievement of goals.
6. To coordinate fundraising activities and initiatives with marketing and communications activities and initiatives.
7. Provide guidance to board members and staff as needed
8. Complete any other duties as assigned by the SBRSA President or SBRSA Staff Advisor

III. Membership of the Committee

The SBRSA Development Committee is chaired by an SBRSA Executive Board member appointed by the SBRSA President. At least one of the SBRSA Regional Representatives will serve on the SBRSA Development Committee, as appointed by the SBRSA President.

Any member can propose a new member to the committee, but any and all appointees to the SBRSA Development Committee must be members of the SBRSA, registered Scouters, and approved by the President. There should be a balance of members from the four different Regions of the Boy Scouts of America. No more than ~~10~~ members total should be on the SBRSA Development Committee at any time.

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IV. Meetings

The Development Committee will meet with such frequency and such time as it's Chair or a majority of the Committee determines. A special meeting of the Committee can be called by the Chair. Conference calls may be called at any time as necessary.

VI. Review Charter & Self Evaluation

Review and reassess the adequacy of this Charter at least annually and recommend any proposed changes to the Board for approval.

Ensure that the Committee conducts an annual self-evaluation to determine whether it is functioning effectively. The outcomes of the assessment process will be discussed with the Committee and an improvement plan established for the following year.

IV. Minutes

Minutes of each meeting will be kept at the discretion of the Committee members.